

## **November Meeting Minutes JMS Parent's Advisory Council (PAC)**

Date: November 5, 2024

Called to Order 7:01

Present: Emma Shehan, President; Evangelia Koutsodimos, SPEAC Rep; Kristy Green, Fundraising Coordinator; Sheena Crossman, parent; Tamila Mclean, parent; John Mennie, acting principal.

### Opening Motions:

MOTION: To adjourn at 8:10 pm, Seconded, Approved.

MOTION: To approve agenda with Hot Lunch added to New Business. Seconded, Approved.

MOTION: To approve October 2024 Minutes, Seconded, Approved.

MOTION: To approve online vote of Sheena Crossman as PAC Treasurer, Seconded, Approved. Thank you Sheena and Congratulations.

MOTION: To approve online vote of Tamila Maclean as Food Coordinator, Seconded, Approved. Thank you Tamila and Congratulations.

### Principal's Report:

John Mennie provided an introduction with a brief summary of career history. He is currently on loan to JMS from EMCS, filling in for Jen Gibson for an indeterminate period of time.

### Questions received from Parents:

#### 1.) Will there be a winter dance?

Yes there will be a winter dance on the afternoon of December 20th during class time.

Kristi offered to look into local DJ's and reach out to Meghan.

John will check on whether any student groups are doing a concession - if not then the PAC can sell candy and drinks during the dance.

#### 2.) Has a playground structure been chosen? Will this project go on hold until Jennifer Gibson's return as principal?

A final playground will not be chosen until funding is in place. Majority of funding will likely need to come from grants. There may be capital grants available to apply for this year.

Emma will send John an email with the list of approved playground companies. John will discuss with VP.

#### 3.) Will there be a meet-the-teacher night this term?

There will be an informal open-house style event on the half day on November 21st. Parents can reach out to teachers for details. John has not discussed with staff

4.) Is the parent newsletter continuing?

It was temporarily interrupted by the transition to the interim principal. It will go out weekly again.

Treasurer's Report: - Tabled.

Old Business:

Coupon Books are overdue. 575 books were sent out. 158 were sold. 230 were returned. 185 are missing. Notices will be sent out to individual families who have not returned either book or cash. If we are able to retrieve the lost copies then the fundraiser will have made about \$2,000.

West Coast Seeds fundraiser has been approved and will begin in January.

New Business

Dealmans catalogue fundraiser will be in teacher drawers.

3 Funding Requests:

- 1.) Andrea Millen (IS teacher) requested \$500 for adaptive equipment  
TM: Motion to approve \$500. for wobble chairs from the Inclusion Support budget.  
EK Seconded. Motion passed. Approved.
- 2.) Request from Division 11 & 12 for funding for an educational field trip. 52 students participating. Request for \$985. Total cost is \$1,970 but some will be covered by class fundraiser and by a flat fee for students.  
  
Both classes have not yet used their 200 allotment so \$400 is available from classroom funds. Discussion provided consensus that the learning opportunity being offered was very valuable. There is money left in gaming that is not allotted - currently in budget as "unknown extras" It was noted that there is potentially enough money in this unknown extras fund to provide each class with an additional \$100.  
  
KG: Motion to approve \$600 for the field trip. \$200 from Div 11 classroom funds, \$200 from Div 12 classroom funds, \$200 from the unknown extras fund in gaming.  
SC Seconded. Motion Passed. Approved.
- 3.) Request from Stephanie Croft for \$400-\$500 for bussing for the four french divisions to attend the board game cafe together.  
  
SC: Motion to approve cost of buses from the French Immersion budget. KG seconded.  
Motion Passed. Approved.

Budget update

KG: Motion to allot the remaining money in the "unknown extras" line in the gaming budget to special requests from classroom teachers with each division being eligible for \$100 from this fund, excluding Div 11 and 12 who have already had their allotment approved. EK Seconded. Motion Passed. Approved.

Hot Lunch has been posted online. 100 orders have been placed. The deadline for orders is November 10th. November 15 lunch day volunteers will be needed. The next Lunch will be either December 1st or 6th.

ES Motion to Adjourn EK seconded. Approved.

Meeting Adjourned at 8:10