



MEETING MINUTES Journey Middle School PAC Meeting

Date / time March 11th, 2025 – JMS | 7:00 pm | *Meeting called by* Journey Middle School PAC

Executive Members

Emma Shehan, President | Meghan Rownd, Vice President | Sheena Crossman, Treasurer | Evangelia Koutsodimos, SPEAC Rep | VACANT, Secretary | Kristy Green, Fundraising Coordinator | Tamila McLean, Food coordinator | VACANT, Event Coordinator

In attendance: Emma Shehan, Sheena Crossman, Evangelia Koutsodimos, Tamila McLean, Darren Russell

Meeting Called to Order: 7:04pm

Opening Motions:

- **Motion to adjourn by 8:10pm** – Evangelia 1st, Sheena 2nd- APPROVED
- **Motion to approve agenda** – Sheena 1st, Tamila 2nd- APPROVED
- **Motion to approve February 2025 meeting minutes** – Tamila 1st, Sheena 2nd - APPROVED

Partner Groups: Darren Russell

Currently reviewing school fees.

ADST – all other schools charge fees to parents. Our program is run on a barebones budget because we aren't charging parent fees.

Amount of Chromebooks at Journey is below the school average. (1:2 ideally) Here it is 1:6 ratio. 1 chromebook per 6 students. Supply funds going to subsidize ADST instead of other items.

Looking to discuss charging fees to parents for ADST classes. This can be discussed more at the April meeting. PAC will ask the question to parents on social media for feedback on parent fees.

ACTION: Evangelia will post on facebook.

MIDDLE SCHOOL CODE OF CONDUCT - Handout

Same in every school. PAC can review and give their feedback. Once it is finalized, it will go on the Journey website.

Reviewed every year. If the code of conduct is broken the consequences vary.

Timetable being created at the moment.

23 cohorts for next year. Up from last year. Late start French Immersion stream is the extra cohort. Regular FI is going strong. Hockey Academy has high numbers too.

21 staff will be laid off from Journey staff. High number (5 year layoff) due to new school being opened. Most hires will be done by May/ June.

2nd VP will be hired. Posting position soon.

Treasurer Report: Sheena Cressman

Gaming Account:

Opening Balance: \$20,262.77

Closing Balance: \$17,835.14

Available Funds: \$10,605.14

General Account:

Opening Balance: \$8,130.41

Closing Balance: \$7,111.60

Available Funds: \$4,505.03

Playground Fund Account:

Closing Balance: \$3,277.53

NOTE: \$700 from Gaming needs to go back in the General Account. DJ Invoice accidentally paid out of the General Account, should have come from the Gaming Account.

Discussion regarding remaining Gaming Funds from earlier years:

Orange Heart Fence project will not be moving forward as it was Jen Gibson's project and she is no longer at Journey.

District would like to allocate a functioning garden in every middle school. High fence, water source that is self-sufficient is necessary. Those are 2 barriers that have been mentioned to Darren.

ACTION: Darren will talk to Terri and Facilities about future fencing and a water source. Garden funds can be reallocated until these issues are resolved. **Revisit this topic at our next meeting.**

Feedback from the Administration is that there is no need for hockey nets, baseball gloves, balls etc. Must be well supervised, which isn't an option at the moment. Also a Noon-Hour Supervisor needs to be in charge of the lobby bin before we replenish the supplies.

ACTION: Darren will speak with Kelly about setting up a Noon-Hour Sign-Out System/ Supervisor. **Revisit this topic at our next meeting.**

It was suggested by Darren that we give staff a reminder and a deadline of April or May for using up PAC funds.

ACTION: Emma will email teachers what funds are still available to them and how to access those funds. Deadline of April 30th.

Towards the end of the school year, Emma will collect all of the classroom ball bags (meant for recess and lunch hour) from the teachers. Replenish supplies at that time.

MOTION: Gaming Funds from 2022-23 allocated to the following items are to be absorbed into the 2024-25 Gaming Budget: Orange Heart Fence \$730, Garden Club \$800, Baseball Gloves & Pinnies \$800, Hockey Nets \$500. These funds will be spent first in our 2024-25 budget, as they have been allocated from 2 years ago.

- Sheena 1st, Tamila 2nd - APPROVED

Old Business:

Fundraising: Emma (on behalf of Kristy)

Krispy Kreme Fundraiser - Friday April 4th, 3pm.

Bottle Drive - Saturday May 10th, 10am-2pm. Sooke Elementary parking lot.

Posters and volunteers needed.

Fun Lunch: Tamila McLean

Spring Fun Lunch Dates: May 16th, May 30th, June 13th

June 20th is cancelled as it is too much for the end of the year.

MOTION: Funds from 2023/24 Gaming: “Year End Whole School Event” - \$400 had been reallocated towards a BBQ in September 2024. The BBQ didn’t happen. Funds will be absorbed into our 2024/25 Gaming Budget.

- Evangelia 1st, Tamila 2nd - APPROVED

New Business:

No funding requests at this time.

Secretary position vacant. Julie Salter had to step down.

Brief discussion regarding the end of year plans. Grade 8 dance and ceremony. Can we do something special for Gr6 & 7? May Day Activities are for this age group. Bring forward ideas at our next meeting, when we will have an updated budget to see exactly what we have available.

Emma mentioned possibly using the remaining gaming funds available at the end of the year for the playground. Meghan is working on creating a proposal for the playground that will be reviewed by PAC and Journey Administration, and then submitted to the District.

Emma would like to review our budget in May and ideally vote on it in June, so we are ready for a September start.

ACTION: Evangelia will inform grade 8 teachers of the funds they can use for May Day, as it is an event put on by the Grade 8 students.

Announcements and Adjournment:

Next Meeting April 8th, 2025, 7pm in the Library

Adjournment: 8:21 pm

MOTION: to adjourn meeting

- Sheena 1st, Tamila 2nd- APPROVED