



MEETING MINUTES

Journey Middle School PAC Meeting

Date / time January 14, 2025 – JMS | 7:00 pm | *Meeting called by* Journey Middle School PAC

Executive Members

Emma Shehan, President | Meghan Rownd, Vice President | Sheena Crossman, Treasurer | Julie Salter, Secretary | Evangelia Koutsodimos, SPEAC Rep | Tamila MacLean, Food Coordinator | Kristy Green, Fundraising Coordinator | VACANT – Event Coordinator

In attendance: Emma Shehan, Meghan Rownd, Lia Koutsidimos, Sheena Crossman, Tamila MacLean, Darren Russell

Meeting Called to Order: 7:03pm

Opening Motions:

- **Motion to adjourn by 8:10pm** 1st MR, 2nd LK - APPROVED
- **Motion to approve agenda** 1st MR, 2nd LK – APPROVED
- **Motion to approve December 2024 meeting minutes** 1st TM, 2nd LK APPROVED
 - o **Amendment to minutes to adjust mention of John Mennie to Darren Russell**

Partner Groups:

- Darren
 - o Starting to prepare students who are transitioning to EMCS and new students joining next year
 - It's all in the email that was sent out past Monday
 - There will be lots of transition pieces to help students before Spring Break
 - Parent info session for new grade 6 students will be in April once we have a new principal with us
 - Late French immersion will be available for this coming school year
 - o Only open to grade 6s coming in next year – each year they will add another year until all years included
 - o Pilot year to see what happens – need the numbers to run it
 - o January 20th info session at 6:30pm – been communicated to elementary schools already
 - Band sign up will happen as well – Google form being sent out to all students in each grade
 - o Missing art education if they choose band
 - o Again run by the numbers
 - Academies – hockey for all grades
 - o Reg open Feb 3rd
 - o Online district site – open at 8am
 - o ACTION: remind parents to register
 - o Blood donor clinic
 - Reminder of the challenge of having members on the community in the school
 - Parking lot will be full
 - ACTION: to remind parents
 - Has been concern from parents but we'll see how it goes
 - o Attendance procedures about coming in late
 - Busses aren't scheduled to come late
 - Parent portal – should have some way to follow kids
 - Concern that students aren't accounted for and possibly phone calls need to be made
 - Safety, liability, sometimes teachers forget because 9am is already into the school learning, and students know they need to be in class at the bell not 9am
 - Late slips don't start until 9am though
 - Attendance will be done right away from now on and any students late need to get a slip (time stamp online)
 - o Bus Driver Appreciation Day – in May

- Each school does something for the bus drivers
- This year the school will have a day for all of our schools helpers
 - There are admin assistance days, etc but no EA day and no custodial day
 - This day will be to acknowledge all of the helpers of the school
 - Put it out to kids to thank those people
 - If PAC would be to do anything for the staff we could consider that day
 - ACTION: to get the date and discuss the future

Treasurer:

- General –
 - Available funds to date: \$4419.84
 - ACTION: Fundraising report to come at Feb meeting
 - ACTION: Emma will resend the PAC reimbursement form to PAC Exec
- Gaming
 - Available funds to date: 14,432.77
 - ACTION: Emma to follow up with Darren about the outstanding items
 - ACTION: Meghan will investigate where the money from the BBQ from last year went = not spent but was it voted to be carried forward to this school year or no
 - Note that the French immersion trip to the board game café \$200 and \$500 for wobble stools not included
- Playground Fund
 - Funding earned to date: \$2824.48

Old Business:

- Westcoast Seed Fundraiser - TABLED
- PAC Fun Lunch/Munchalunch - TABLED

New Business:

- Review Code of Ethics from Constitution and Sign - TABLED
- Culture of Safety Workshop/Anti-Bullying Workshop
 - Lia suggested providing “next steps” for parents to contact relevant school board officials about concerns
 - Perhaps PAC could create a form for parents
 - Remind parents to attend SPEAC meetings where topics about school safety are discussed where trustees, etc are present
- Disbursement of Munchalunch donation funds to students - TABLED
- Funding Request Div 20
 - \$21 for ice skating
 - Already spent CE fund
 - Discussed using some gaming funds for field trips as well
 - MOTION: to pull \$42 from gaming account for field trips for grade 6 budget line 1st MR, no second – NOT APPROVED
 - Reasoning to not approve is that we haven’t fundraised all of our CE funds yet and giving little bits here and there above what we already supply isn’t possible right now
 - ACTION: Emma will follow up
- Funding Request Div 22
 - Extra \$100 for her CE fund for class supplies
 - Concern that this is a new teacher that has come in and is having to set up a new classroom
 - But, we do not have extra funds available right now with fundraising for our CE funds still to do
 - Cannot use Gaming
 - Maybe later in the year
 - ACTION: Emma will follow up with teacher
- Funding Request Div 9 & 10 –
 - Salish Sea Ambassador program
 - Used to get a grant from the district but is no longer offered
 - Asking for \$1500 in funding from the PAC
 - We do not have the funds to pay this whole cost

- We can offer the \$200 for each class (2 classes going) from their unused CE fund
 - MOTION: to provide an additional \$200 total from our Gaming Field Trip fund 1st MR, 2nd LK – APPROVED
- PAC will provide \$600 total to assist the classes
- PAC will also provide information and guidance for how the classes can fundraise for the remaining amount
- Added discussion regarding bottles collected for refund at the school
 - Zach Vine had been collecting bottles/cans and getting refunds to put into the athletic program
 - He is no longer able to continue and asked if PAC would like to take it on
 - He gets about \$500 per year but suspects there could be potential for more
 - PAC will look into what that will entail and who might want to take it on
 - Will discuss at Feb meeting

Announcements and adjournment

- Next Meeting February 11, 2025, 7pm in the Library
- Adjournment
 - **MOTION:** to adjourn meeting at 8:31 pm - APPROVED