



# MEETING MINUTES **Journey Middle School PAC Meeting**

*Date | time* May 7, 2024 – JMS | 7:00 pm | *Meeting called by* Journey Middle School PAC

## Executive Members

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Meghan Rownd, President | Shannon Green-McInnes, Vice President | Emma Shehan, Treasurer | Evangelia Koutsodimos, SPEAC Rep | Marisa Herron, Secretary | Julie Salter, Emergency Coordinator | Kristy Green, Fundraising Coordinator

**In attendance:** Meghan Rownd, Lisa LeClerc, Kristy Green, Evangelia Koutsodimos, Emma Shehan

**Meeting Called to Order:** 7:15 pm

### Opening Motions:

- **Motion to adjourn by 8:20pm** – Lia 1<sup>st</sup>, Emma 2<sup>nd</sup> - APPROVED
- **Motion to approve agenda** – Emma 1<sup>st</sup>, Lia 2<sup>nd</sup> – APPROVED
  - **Additions to agenda** – Discussion - game night this Thursday
  - **Additions to agenda** – Funding Request Div 11&18 Indigenous Day
- **Motion to approve April 2024 meeting minutes** – Kristy 1<sup>st</sup>, Emma 2<sup>nd</sup> – APPROVED
- **Amendment to April Minutes** – clarify funding request for indigenous peoples day was approved for Divisions 15, 16, 14 and 20

### Partner Groups: Lisa LeClerc

- May day – 27<sup>th</sup> – in the newsletter date change
  - May day 1245-245 all grade 8s lead activities around the school
  - Grade 6 and 7s move around the stations
  - Div 5/6 will have an upcycle market in the gym
  - Reminded of PAC budget for grade 6/7
  - ACTION: Meghan will email Zac Vine to let him know that money is there
- Ministry of education
  - Code of conduct use of electronics in school
  - Was reviewed with students in assemblies on Monday
  - Message was: when you are in middle school this code of conduct is not new
  - Reminder to students that they are still growing and the consequences are meant to help them learn to maneuver into their future
  - Reminder it extends to ear buds, watches, etc.
- Middle and secondary school principals have all taken sexual assault training
- Walkathon
  - Kids who are doing the walk will be the ones that have brought in pledges
  - Concern from teachers for rewarding kids that didn't bring in pledges and making them do the walk
  - ACTION: Meghan will send a list of who brought in the pledges so they can walk
  - PAC will provide freebies to those that do the walk and will do a prize draw as well so that each student that participates gets a little something
- Journey to Japan 2025 bottle drive May 12<sup>th</sup> Seaparc 10-2pm

### Treasurer Report:

- General Account - \$8646.78
  - Still have a lot of items that have not been paid out but allocated
  - Hoping to have a contingency of \$5000.00 going into the next school year
- Gaming Account - \$14586.27
  - Still lots of items allocated that have not been paid out

- Note that the \$1000.00 for rocker chairs will be put with the budgeted amount for rocker chairs in the next school year so that when purchasing we are getting more chairs – shipping costs eat up some of the budget

## Old Business:

- WalkATHon Update
  - We have only received pledges from 16 students totalling about \$1100.00
  - Donation of \$200.00 from Bosleys, \$300.00 from Hazelwood Construction and some prize items from Forbes
  - Discussed pivoting playground fundraising to be geared towards the community rather than our parents
  - If we do it again next year, the funds will go to our current students
  - Note concern from staff on having all students do the walk – especially with low pledge turnout
  - Lisa will take the students that pledged on their walk and they will get freebies afterwards – we will still do prize draw but will not offer the highest class a pizza party
- Extra Gaming Funding
  - Tabled from April meeting
  - PAC has discussed and will allocated funds accordingly:
    - Already approved expenses: \$1000.00 maker space supplies, \$400.00 added to year end party for students, \$300.00 added to Grade 8 Grad budget
    - \$500.00 to a whole school board game cart
    - \$200.00 for Cricut supplies – maker space
    - \$300.00 for 3-D printer filament
    - \$800.00 for school garden
    - \$2640.00 for 22 divisions to have their own outdoor balls, equipment, etc.
    - \$1000.00 for outdoor games/activities
    - \$800.00 for sports equipment (non-cirricular) including baseball gloves and pinnies
    - \$500.00 towards the purchase of permanent hockey nets
    - \$800.00 for Graphic Novels in the library
  - The remainder of the funds will be set aside for future needs as they come up
  - **MOTION:** to approve the suggested list of spending to come from the extra \$10000.00 Gaming funds - Lia 1<sup>st</sup>, Kristy 2<sup>nd</sup> - APPROVED
- JMS Constitution Amendments
  - Constitution review was announced at March 2024 meeting
  - Discussed and vote was tabled at April 2024 meeting pending further adjustments
  - Amendments to Constitution include:
    - ensuring that the language is more clear – clarifying our goal of being objective
    - clarifying how voting works at meetings
    - stating that teaching staff at JMS are not eligible to hold an executive position due to potential conflict of interest however, CUPE/Support staff can provided they are clear about any possible conflicts of interest and follow the code of ethics
    - addition to allow PAC executive to vote to remove an executive member for not following the code of ethics
    - addition that any vote to remove must be done after 2 weeks written notice is provided
    - removal of the Emergency Coordinator position
    - changes to the Code of Ethics to include: objectivity, advising of potential conflicts of interest and that no PAC member or Executive can benefit monetarily or professionally from PAC dealings
  - **MOTION:** to approve the amendments made to the Constitution - Emma 1<sup>st</sup>, Kristy 2<sup>nd</sup> – APPROVED
  - **ACTION:** Meghan will have the Constitution signed and posted on the Facebook page and the schools website
- Spring Fair Update
  - Prizes for the carnival games are purchased
  - Meghan is making the games
  - Booked 12 vendors, the Fire Dept is coming, a bouncy castle and magician
  - Ordered tables and chairs from Facilities
  - Confirmed donations from Village Foods, Western Foods, and Bits of Bliss for the Pastry Parade
  - Decided to not go ahead with having Krispy Crème at the PAC concession
  - An online volunteer sign up will be sent out to families and the community this week

- Bonus for students to volunteer – for every 1 hour they volunteer they will get a snack from the PAC concession – sign up sheet will be put in school foyer
- Game Night – Thurs May 9 – Go Ahead?
  - Discussed and PAC is tired – we’ve decided to cancel – lack of interest

**New Business:**

- Funding Request – Div 20 Tools for Classroom
  - Asking for 25 headphones and mice for the chrome books the class uses
  - Approved to come from their Classroom Enhancement Fund – no vote needed
  - For next year PAC will consider pricing out head phones and mice for each chrome cart (4 carts of 30)
  - ACTION: Meghan will email Mr. Fox
- Funding Request – Div 5/6 Field Trip
  - Request for funding for class to go on field trip to Wildplay
  - Teachers are willing to ask parents to provide funds - \$2150.00 request
  - Approved for \$200 from each class (\$400 total) from the Classroom Enhancement Fund – no vote needed
  - ACTION: Meghan will email
- Addition: Funding Request – Div 11/18 Indigenous Day
  - Missed at last meeting
  - Need \$170 for busing to the event
  - **MOTION:** to provide \$200 to divisions 11 and 18 to go to the Indigenous Day in June to come from the Gaming budget for this – Lia 1<sup>st</sup>, Kristy 2<sup>nd</sup> - APPROVED
- Year End Party Discussion
  - Lia will coordinate the party
  - Suggested to do the party after the JURO tournament - JURO is June 25
  - Reminded of \$800.00 budget
  - ACTION: Lia will start working with staff on planning this party for students
  - ACTION: Meghan will email Zac about the JURO money in the budget
- Grade 8 Grad
  - Lisa will send out a poll to Grade 8s to see if there is interest in having PAC coordinate a dance, pizza dinner, etc.
  - Kristy will help with planning this event for them
  - PAC will be asking Grade 8 parents to chaperone the dance
  - Reminded of \$1000.00 budget
  - ACTION: Kristy will follow up with Lisa about the students wishes and will nail down a date
- NOTICE: Nominations for 2024/25 Executive Now Open
  - There is a Google form that will be sent out calling for nominations
  - Vote will be at the June 4<sup>th</sup> AGM
  - Reminder that in order to accept the position the nominee must be in attendance at the meeting

**Announcements and adjournment**

- Next Meeting AGM June 4, 2024, 7pm in the Library
- Adjournment
  - **MOTION:** to adjourn meeting – Lia 1<sup>st</sup>, Emma 2<sup>nd</sup> - APPROVED