



MEETING MINUTES

Journey Middle School PAC Meeting

Date | time April 9th, 2024 – JMS | 7:00 pm | *Meeting called by* Journey Middle School PAC

Executive Members

Meghan Rownd, President | Shannon Green-McInnes, Vice President | Emma Shehan, Treasurer | Evangelia Koutsodimos, SPEAC Rep
| Julie Salter, Secretary | Kristy Green, Fundraising Coordinator

In attendance: Meghan Rownd, Shannon Green-McInnes, Evangelia Koutsodimos, Julie Salter, Kristy Green

Meeting Called to Order: 7:05pm

Opening Motions:

- **Motion to adjourn by 8:30pm** – Kristy 1st, Shannon 2nd - APPROVED
- **Motion to approve agenda** – Shannon 1st, Lia 2nd - APPROVED
- **Motion to approve February 2024 meeting minutes** – Lia 1st, Shannon 2nd - APPROVED
- **Motion to approve March 2024 meeting minutes** – Julie 1st, Shannon 2nd - APPROVED

Partner Groups: Kelly Dvorak, Lisa Leclerc

- Lisa introduced as acting principal for the remainder of the school year while Jenn Gibson is on medical leave. Jenn Gibson does not have an anticipated return date at this time.
- Lisa reminds everyone to reach out to her with questions or concerns so Jenn can focus on rest and recovery.
- Weekly staff and parent memos to go out as normal, with minimal interruption.
- The school's new PA system has been installed and is working well. There are some reports of the bell being hard to hear from the parking lot or side of the school. Kelly is going to experiment with the settings to see if she can remediate the issues.
- Badminton has started up, kids are able to practice indoors and outdoors!
- Lisa reports that there are lots of planned field trips coming up in the next few months. As a reminder, a permission form is only needed when the field trip is taking place more than 5KM from the school. Parents will be informed of field trips regardless of distance.
- Lisa thanked the PAC for their contributions to the schools field trips.
- Early dismissal on April 18th due to parent conferences- each teacher will decide how they would like to set up their schedule for the parent conferences- they will reach out to families beforehand.
- Kelly announced that current grade 5 students will be visiting the school on April 18th for an orientation. Grade 5's are to meet in the gym, Kelly would love for some older kids to act as tour guides and show the new students around! Orientation to start at 5PM, Kelly and PAC agree that some PAC members will be there at 4:30PM to hand out PAC flyers to recruit new members!
- Kelly discussed the grade 8 end of year celebration- there is currently lots of prep and talk but no solid plans or dates as of yet.
- PAC volunteered to help fund the end of year celebration.
 - ACTION: Kelly to determine what the celebration will look like and update PAC at next meeting

Treasurer Report:

- General Account: \$7656.23
 - o Great job to all team members, especially Kristy, for all their hard work
 - o Kristy brought in about \$197 with the DFS fundraiser, great job Kristy!
- Gaming Account: \$16235.87
 - o There's still quite a lot of Gaming funds from this current school year that hasn't been spent yet
 - ACTION: remind staff/admin to send us an updated bill/invoice to get some items paid off

Old Business:

- Game Night, May 9th
 - o PAC to organize and run a second game night

- Kids must have a responsible adult present for the evening to avoid students leaving unsupervised
- Younger siblings welcome to come!
- Discussed possible donation for entry, ultimately the evening is free for all who attend, there will be a concession available for refreshments.
- ACTION: Teachers/Students to advertise game night over announcements to drum up interest
- Extra Gaming Funds - Some suggestions for fund use:
 - Meghan states that money can not be used to fund band equipment as it is a curricular expense
 - Remaining funds to be allocated as followed:
 - \$400 increase to Journeys Year End Party
 - \$1000 for Grade 8 grad party
 - \$500 to set up a game cart that can be signed out by a class from the library. Could look to collect lightly used games from families who decide to donate.
 - \$800 to help support the purchase of supplies for the future Garden Club and possible gardening exploratory
 - \$2600 (\$100 for each class) to have a sports bin that has a variety of balls/frisbees/outdoor items for students to sign out. Equipment purchased will be up to each teachers discretion- they will be supplied with a list to choose from.
 - \$1000 for new outdoor games for students to sign out from outdoor equipment storage area and the bottom of the stairs.
 - \$500 put aside for the purchase of future hockey nets. Facilities can build these for us and install them permanently. Kelly to scope out an appropriate space for these.
 - \$800 for the purchase of baseball gloves, balls, bats, pinnies, etc. for kids to use (with teacher supervision)
 - \$400 for supplies for the Maker Space
 - \$300 to purchase additional filament for the #D printer in library.
 - \$1760 remaining- get the opinion from students on how they would like this spent. Picnic tables outside?
 - Voting tabled, PAC to discuss and vote on the above suggestions at next PAC meeting.
- WalkAthon
 - Walks to take place on May 10th or 13th, up to each teacher to decide when there class can go and how long they will walk (up to 5KM).
 - Pledges are based on participation, not distance. Prizes will be determined closer to the date- teachers will distribute prizes to students.
 - All funds raised go towards the purchase of future playground equipment.
 - Potential pizza lunch to the class that collects the most pledges.
 - ACTION: Kristy to distribute pledge sheets to teachers so they may distribute to their students
 - ACTION: Meghan and Kristy to canvas local businesses for sponsorship/donations.
 - ACTION: Meghan to provide Julie with the email template to canvas businesses online
 - ACTION: Julie to canvas online business by email
- Spring Fair/30th Birthday Celebration
 - Spring Fair will take place on May 24th from 430-830PM at JMS.
 - - Lions will be cooking/providing food to sell for the duration of the fair
 - - Meghan states there are no bands available that evening- sourcing alternate entertainment- possibly a local Magician - Tricky Magic - 45 minute show is \$300
 - Discussed alternative to a Cake Walk- Pastry Parade? PAC to discuss further to come up with solutions.
 - All funds raised will go towards playground once PAC has been reimbursed initial contribution of \$1000.
 - Set up tables in the foyer for students to discuss current
 - ACTION: Meghan to talk to Brooke about bouncy castle donation or rental
 - **MOTION:** To provide \$1000 towards the cost of supplies/entertainment for the fair.
 - Shannon 1st, Julie 2nd - APPROVED
- New Playground Equipment

- Spring Fair and WalkAthon collections will go towards new equipment
- PAC's goal is to raise \$50,000. Additional funding will be available through grants and support from the school district.

New Business:

- Scholarship of \$500 for EMCS student who attend Journey

- PAC discussed, \$500 is not a lot and could be spent on current students. There are a lot of grants and scholarships highschool students can apply for.
- **MOTION:** To remove funding for \$500 to Scholarship fund and reallocate to current Journey Middle School students
- Julie 1st, Lia 2nd - APPROVED

- Hot Lunch

- Two more hot lunches for the year, May 10th is Panago Pizza, June 7th is Dad's Soup and Sang

- Constituion

- Tabled until next PAC meeting, PAC to discuss virtually.

- Funding Request - Maker Space - Consumables/Supplies

- \$1000 requested
- Can be used by any students who choose to use the space
- **MOTION:** To provide \$1000 for Maker Space supplies and Consumables
 - Shannon 1st, Julie 2nd - APPROVED

- Funding Request – Transportation – Indigenous Peoples Day Celebrations

- Four divisions have requested to attend
- \$100 each, \$400 total
- Kelly mentioned parking is very difficult, PAC approves the teachers decision to use funds to celebrate in a culturally appropriate way on school grounds if attending the celebration is not an option.
- **MOTION:** to provide \$400 for transportation to Indigenous Peoples Day Celebrations
 - Julie 1st, Lia 2nd – APPROVED

- Funding Request – Robotis Team - Provincial Championship in Vancouver

- Forwalk on ferry ticket and hotel room (shared by all 3 students)
- 2\$60 request
- Very fun event for students to be involved in, only two schools from the South Island qualified
- Encourages interest and growth of current Robotics Club
- **MOTION:** to provide \$260 for travel costs for Robotics Team to attend provincials in Vancouver
 - Shannon 1st, Julie 2nd – APPROVED

- Funding Request – Exploratories - Fibre Art Combs

- 5 have been requested, these are needed in addition to students financial contribution to help keep costs low
- \$200 requested
- Will benefit all current and future students in the exploratory
- Can come from Gaming budget – whole school, extra cirricular spending
- **MOTION:** to provide \$200 for Fibre Arts exploratory Combs
 - Lia 1st, Julie 2nd - APPROVED

Announcements and adjournment

Next Meeting May 7th, 2024, 7pm in the Library

- Adjournment

- **MOTION:** to adjourn meeting
 - Julie 1st, Shannon 2nd - APPROVED