



MEETING MINUTES **Journey Middle School PAC Meeting**

Date | time February 6, 2024 – JMS | 7:00 pm | *Meeting called by* Journey Middle School PAC

Executive Members

Meghan Rownd, President | Shannon Green-McInnes, Vice President | Emma Shehan, Treasurer | Evangelia Koutsodimos, SPEAC Rep | Marisa Herron, Secretary | Julie Salter, Emergency Coordinator | Kristy Green, Fundraising Coordinator

In attendance: Meghan Rownd, Shannon Green-McInnes, Evangelia Koutsodimos, Julie Salter

Meeting Called to Order: 7:02pm

Opening Motions:

- **Motion to adjourn by 8:10pm** – Julie 1st, Shannon 2nd - APPROVED
- **Motion to approve agenda** – Shannon 1st, Lia 2nd - APPROVED
- **Motion to approve December 2023 meeting minutes** – Lia 1st, Shannon 2nd - APPROVED
- **Motion to approve January 2024 meeting minutes** – Julie 1st, Shannon 2nd - APPROVED

Partner Groups: No Attendance

- Question about the scoreboard – Meghan emailed Mr. Vine to get an idea of what the needs are and what the next steps are so we can set up a fundraiser
 - o Mr. Vine has indicated that at this point he is no longer pursuing a scoreboard upgrade for the gym
 - o Facilities has been in and has done some work to the old board to get it working properly
 - o At this point PAC has agreed to move forward on fundraising for something else

Treasurer Report:

- General Account: \$9697.34
 - o We have raised enough through fundraising to cover our budgeted expenses for the year
 - o Great job to all team members, especially Kristy, for all their hard work
 - o Discussed having a fund set up to start fundraising/saving money for a playground
 - It's needed at our school
 - The district is aware of our need and is looking at what they can do
 - Agreed that it would be good to start saving for any contribution we will need or want to make and if the money isn't needed then it can be used for something else the school/students need
 - ACTION: Will follow up with Emma about creating a savings account through TD that would be for playground funds
 - o Kristy brought in about \$1700.00 from the Krispy Kreme fundraiser!!
- Gaming Account: \$18767.58
 - o We have spent all of the Gaming funds that were leftover from the 2022/23 school year
 - o There's still quite a lot of Gaming funds from this current school year that hasn't been spent yet
 - ACTION: remind staff/admin to send us an updated bill/invoice to get some items paid off
 - ACTION: look through the budget and remind staff/admin what is there to spend
- ACTION: to remind teachers that they have \$200 fund available to them
- ACTION: speak with the band teacher about the \$1000 set aside in Gaming for the band room – what are their needs and if they don't need it we can allocate it elsewhere
- Mentioned that there is a concern that PAC is taking over all the fundraising and not letting any other groups have the opportunity to do anything
 - o Reminder to parents that PAC is fundraising for all of the schools students – not just specific groups

- We also have reached out to staff so that there isn't any overlapping where we can help it so that there's room for everyone
- Also, if another group or cause wants to fundraise they are welcome to do whatever they want – we don't tell staff or groups how/when to do their own thing

Old Business:

- Hot Lunch
 - February 23rd – Haru Sushi
 - Orders due February 16th
 - ACTION: ask Ms. Gibson to send out a reminder to students to get their orders in
- Fundraiser for February/March
 - Kristy has reached out to DFS to get catalogues for the next fundraiser
 - Catalogues should be sent home week of February 20th – orders are done online
 - Ordering expected to close before Spring Break and will be delivered by early April
- Game Night – March 6th 6:30-8:30pm
 - Still have the snacks, etc from the last night so will reuse those
 - PAC decided to not do tickets this time
 - Eventbrite charges for doing ticketing
 - We have enough space for everyone in the foyer/multipurpose room
 - ACTION: Meghan will get a reminder out to parents and will ask Ms. Gibson to add it to her weekly newsletters
- Extra Gaming Funds – Ideas from Exec/next steps
 - Got information from parents on their thoughts
 - Good to see that parents are on the same page as the Executive with planning and needs
 - ACTION: Meghan and Emma will go through and figure out what the Gaming can be used for
 - Will bring some narrowed down ideas to the students to get their input
 - Will make a list of all of the suggestions, even if they can't be done through Gaming
 - Thoughts from Executive:
 - Garden and garden club
 - Maker space sewing machines
 - Library patio
 - Picnic tables
 - Baseball gloves – a sport that our school doesn't have because they don't have the equipment
 - Important to support clubs/teams that we could have if there is an interest
 - Needed – gloves for right handed players
 - Agreed with a lot of the suggestions we got from parents
- Bottle Drive
 - Discussed another bottle drive but heard there is a need from some students to do fundraising for upcoming trips
 - Suggested that they do a spring bottle drive – PAC won't do one
 - Executive happy to help coordinate that for them to get it going if needed
 - Will review another bottle drive in May/June for the playground
- Spring Fair – 30th birthday celebration
 - Date booked is May 24th from 4:30pm – 9pm
 - Meghan has reached out the Sooke Lions to run a concession – waiting to hear back
 - Ideas for events:
 - A vendor market
 - Ask the All Dad Band to play in the later part of the evening
 - Ask parents/community to help us create some games for a carnival idea
 - Bouncy castles
 - Set up tables inside foyer for each division to showcase what their class is working on
 - Ask Grade 8s to do a history project on the school
 - Cake walk
 - PAC will run a concession with snacks and drinks
 - Gift basket draw
 - 50/50??
 - Invite the community and families to the event

- Fundraising for a new playground
- Will get some ideas from the new student council as well
- PAC will put together a committee to get more parents involved in planning

New Business:

- JMS 30th Birthday Party
 - PAC discussed and had a great idea from Julie to do something at the end of the year instead
 - Kind of a big party/blow out for students
 - Will have free cake, popcorn for the students
 - Games and events similar to the Terry Fox Run activities
 - Meghan will look into bringing in carnival games or a whole school scavenger hunt
 - Try to make it a whole day activity in the last 2 weeks
 - ACTION: Meghan will discuss with Ms. Gibson and the student council for ideas and to narrow down a date
- Funding Request – Juggling Club
 - Ask for \$500 for equipment to start a juggling club
 - Whole school benefit for the equipment – not just used for the club
 - Funding can come from Gaming – the extra \$1405.00 not allocated from this years funds
 - **MOTION:** to provide \$500.00 towards purchasing juggling equipment to start a club at the school
 - Shannon 1st, Julie 2nd - APPROVED
- Funding Request – ADST – Cam Toys
 - For the Grade 6 Woodworking ADST – want to provide them with an opportunity to build Cam Automata Toy
 - \$300 request
 - Can come from the Woodworking ADST budget – General funding
 - **MOTION:** to provide \$300 towards the Woodworking ADST for Cam Automata Toy kits
 - Julie 1st, Lia 2nd – APPROVED
- Funding Request – ADST – Flower Sticks
 - For purchasing equipment/supplies needed to make Flower Sticks in Woodworking ADST
 - \$160 request
 - Can come from the Woodworking ADST budget – General funding – which is all that we can allocated to woodworking this year
 - **MOTION:** to provide \$160 for supplies to build flower sticks for the Woodworking ADST
 - Shannon 1st, Julie 2nd – APPROVED
- Funding Request – Athletics Department – Volleyball Padding
 - Padding is needed on the volleyball nets at the school for safety
 - Will benefit all of the students on volleyball teams as well as students in PE classes
 - Will elevate the volleyball teams to allow for more advanced games – Varsity
 - \$1500 request
 - Can come from Gaming budget – whole school, extra cirricular spending
 - There is \$200 in the budget already for sports teams – will use that
 - Extra \$1300 can come from Gaming funds that we need spend this year
 - **MOTION:** to provide the Athletics Department with \$1500 from Gaming account to purchase padding for our volleyball nets

Announcements and adjournment

- Next Meeting March 5, 2024, 7pm in the Library
- Adjournment
 - **MOTION:** to adjourn meeting
 - Julie 1st, Shannon 2nd - APPROVED

