



# MEETING MINUTES **Journey Middle School PAC Meeting**

*Date | time* January 9, 2024 – JMS | 7:00 pm | *Meeting called by* Journey Middle School PAC

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## Executive Members

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Meghan Rownd, President | Shannon Green-McInnes, Vice President | Emma Shehan, Treasurer | Evangelia Koutsodimos, SPEAC Rep | Marisa Herron, Secretary | Julie Salter, Emergency Coordinator | Kristy Green, Fundraising Coordinator

**In attendance:** Jennifer Gibson, Meghan Rownd, Kristy Green, Emma Shehan – Meeting does not meet quorum

**Meeting Called to Order:** 7:10pm

### Opening Motions:

- **Motion to adjourn by 8:10pm** No Quorum
- **Motion to approve agenda** No Quorum
- **Motion to approve December 2023 meeting minutes** TABLED to February 2024 meeting– no quorum

### Partner Groups:

- Jennifer
  - o Dance went really well – kids had a great time
    - Consider having PAC run the photo booth next time
    - Also, PAC could run the concession to make things run smoother
  - o Exploratories
    - Ms. Dvorak will post the list on Wednesday
    - Again, priority given to grade 8s for their first choice
  - o Communication
    - Reminder to parents that if there is a closure at the school they will be notified by email asap
      - Superintendent will make that call and after staff is notified parents will be contacted
      - It will also be posted to the school’s website – remind parents to check it out
      - Jennifer is working on getting the school’s APP up to date as well – anything posted to the website automatically will be posted to the APP
  - o School is appreciative for the outdoor equipment provided by PAC
    - They purchased adjustable volleyball nets to use outside, large connect 4, spike ball, etc.
    - School has purchased a storage bin located inside the foyer
      - Kids can sign out and will be responsible for returning the equipment each day
  - o Student Council
    - Staff are looking at helping the students create a student council – on the request of the students
      - Start with one grade 8 student from each neighbourhood and go from there
      - They can come to PAC with their ideas of what the students want to see in the school – including equipment, events, etc.

### Treasurer Report:

- General Account: \$5078.60
- Gaming Account: \$18,879.58
- Emma is going to work on putting together a list of classroom enhancement funds to show who has used it and what’s available
  - o This will include a list of what spending obligations we have left and how much we need to raise
- Addition to Minutes:
  - o The approved gaming budget has two lines for sports equipment for the school – one for teams (athletics) and one for whole school recess equipment

- The amount of \$200 for whole school recess and \$800 for teams is backwards – should be \$800 for whole school and \$200 for teams
- Assured from Jennifer that there is money available to the school to purchase team equipment needs as well as gym equipment

#### Old Business:

- Hot Lunch
  - Panago January 26<sup>th</sup>
  - Quick turnaround – 1 week to order
  - Info will go to Jenn on Wednesday to go to parents
- Fundraiser for January
  - Westcoast Seeds is too late – cut off in September
  - Krispy Crème – booked January 27<sup>th</sup>
    - Checking with Village and Castle to book the afternoon to sell
    - Look for volunteers – kids??”
    - School has 2 pop up tents
      - Jennifer will check if there is a JMS banner
    - Will need to pre-pay \$1554.75 for 150 boxes – we’ll sell for \$20
    - Kristy will confirm we’re the only ones doing it first
  - Game Night Update
    - Game night is a go – weather dependent
    - Suggestion to have “bring your favourite game” night if they are unable to get up to Sooke due to snow
    - Looking for volunteers for the concession
  - Parent Session Update - January 22<sup>nd</sup>
    - From 630-830pm in the Gym
    - Tables and chairs ordered
    - An agenda has been created
      - Will include information on bullying vs. conflicts
      - Resources for students and parents
      - Policies for reporting and dealing with issues at the school
      - What is happening at the school right now
      - Parents will sit in working groups – give scenarios and allow them to figure out how/what to do (emphasis on helping understand the process and know what resources are there)
      - PAC will provide an information sheet with resources to parents
    - Jenn is running the education piece and Meghan will assist with keeping the meeting on time
    - There will be a sign up sheet for parents/caregivers with a section for them to include any questions they want answered – it will not be a free for all – we will provide a space to ask additional questions after the presentation
  - Burger/beer night
    - Does not look like something that we can do with the Legion
    - Kristy is going to look into other places
    - Meghan suggested doing a “walkathon” with the students instead
      - Ties into fundraising for the “scoreboard”
      - Meghan will send Kristy the information so she can decide if it’s worth it

#### New Business:

- January Snack Sale – Date – TABLED will discuss online
- JMS 30<sup>th</sup> Birthday Party for Students/Staff – Date (before Spring Break) – TABLED to February 2024 meeting
- \$10,000 Gaming Funding – What can we look at spending this on? – TABLED to February 2024 meeting/online discussion

#### Announcements and adjournment

- Next Meeting February 6, 2024, 7pm in the Library
- Adjournment
  - **MOTION:** to adjourn meeting – no quorum Adjourned at 8:41pm

