



MEETING MINUTES

Journey Middle School PAC Meeting

Date | time October 10, 2023 – JMS | 7:00 pm | *Meeting called by* Journey Middle School PAC

Executive Members

Meghan Rownd, President | Shannon Green-McInnes, Vice President | Emma Shehan, Treasurer | Evangelia Koutsodimos, SPEAC Rep | Marisa Herron, Emergency Coordinator | Julie Salter & Kristy Green, Co-Fundraising Coordinators | Carla Donaldson, Food Coordinator

In attendance: Emma Shehan, Marisa Herron, Evangelia Koutsodimos, Meghan Rownd, Kristy Green, Zac Vine, Jennifer Gibson

Opening Motions:

- **Motion to adjourn by 8:10pm** Evangelia 1st & Kristy 2nd - APPROVED
- **Motion to approve agenda** Evangelia 1st & Emma 2nd - APPROVED
- **Motion to approve September 2023 meeting minutes** Emma 1st & Marisa 2nd - APPROVED
- **Online Motions/Voting since September 2023 meeting**
 - o Motion to approve \$100 for the breakfast program to purchase toaster – APPROVED
 - o Motion to approve purchase of Munchalunch system for 2023/24 school year – APPROVED

Partner Groups:

- Jenn
 - o Still looking for popcorn machine
 - o Class fundraisers
 - Teachers will go through Jenn to make sure there is limited overlapping
 - o Highlights
 - Japan trip info night October 17th
 - ACTION: Meghan will post on Facebook page and get the online code for parents
 - Affordability grant October 17th discussion 3:30pm
 - Any parents that want to attend can reach out to PAC
 - Inter-murals aren't running at the moment because of lack of participation
 - Basketball will start Oct 23rd for competitive, 30th for recreation
 - Boys will be basketball varsity and volleyball for girls (comes down to who can coach)
 - Practice schedules are all online – school website
 - Important happening now is on the app
 - Lots of clubs starting up – check Jenn's newsletter from October 9th
 - Exploratories are starting up for kids
 - Kids can use their google link to sign up for classes
 - Get to choose top 5 and starting with grade 8s as the priority
 - Permission slips and fees that are applicable need to be done right away
 - o Financial need can speak with the office staff
 - Fridays periods 2 and 3

- Reminder about communicating student learning
 - 2 informal and 3 formal updates report cards (Dec, Mar and June)
 - Up to the teachers what format they want for the informal reporting (in person, video chats, or email)
- Zac did update on the scoreboard – LED board
 - Confirmed that PAC has set aside \$10000 from gaming for the scoreboard
 - Going to be a large 12x8' LED screen
 - Can be used for everything from movies, scoreboard, gym, learning
 - Finalizing a proposal to Rotary for additional funding – thank you to Marisa for organizing

Treasurer Report:

- Review budget and make amendments
 - No changes needed at this time
 - Reminder that the budget is new for PAC so there might be changes needed through the school year
- Goldstream Field Trip funding
 - Brief discussion about the funding for this
 - \$1000.00 from Gaming has been allocated in the budget
 - Group agrees this is a good amount
- **MOTION: to approve the amended budget as put forward on October 10, 2023** Emma 1st & Evangelia 2nd - APPROVED

Old Business:

- Bottle drive booked for October 14, 2023 at the SES parking lot – 9-1:30pm

New Business:

- Planning for October – November (events, food ideas and fundraising)
 - Sushi and subway in November
 - Confirm with Carla how she would like to run it
 - Concern from PAC about getting enough parent volunteers
- Fundraising update for October – Community Values and Safety Kits
 - Kristy has sent the brochures home for Safety Kits
 - Remind teachers to get them to students
 - Deadline for orders is October 23rd
 - Purdy's is booked and ready to go for whenever for November
 - Coupon books
 - We will start getting them ready the week of October 20th
 - Will get them home with students by October 23rd
- October event – Halloween snack table (candy bags and popcorn)
 - October 31st
 - Marisa is going to connect with the Crazy cookie lady about doing these instead of candy bags
 - Would like to run over lunchtime
 - Need to make sure the popcorn machine is working
 - Team is excited to run this for the students – ACTION: Meghan will email Jenn about doing this
- Grade 6 immunizations – volunteers needed

- **MOTION to provide cookies and juice boxes for Grade 6 students on immunization day October 25, 2023** Emma 1st & Kristy 2nd – APPROVED
 - Can use gaming funds for this
 - ACTION: Meghan will check with Jenn about what they want us to have for them and Marisa will pickup from Costco
 - ACTION: Team will reach out to parents for volunteers to help the students that day
- Meeting day discussion – should we try Monday evenings at 6:30pm
 - Discussed changing the meeting date to make things easier for the team to attend
 - Consensus was that Tuesdays at 7pm are good
 - Concern that earlier time will be prohibitive for parents to attend
 - Team has decided to run the meetings on the first Tuesday of each month at 7pm
 - We will still look at either alternating online meetings or having the meetings streamed
 - ACTION: Meghan will let Jenn know about the change in meeting dates
- Vacant Positions – Event Coordinator & Secretary – Nominations/Vote
 - Marisa nominated for Secretary position – Voted in by acclamation
 - Event Coordinator and Emergency Preparedness Coordinator positions still open

Announcements and adjournment

- Next Meeting November 7th, 7pm in the Library
- Adjournment
 - **MOTION to adjourn meeting at 8:15 pm** Emma 1st & Marisa 2nd - APPROVED